

THE CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE MINUTES
July 9, 2025, 7:25 p.m.
Council Chambers
Fairview Heights City Hall
Fairview Heights, IL

Committee Members in attendance – Alderpersons Frank Menn, Anthony LeFlore, Barb Brumfield, Pat Peck, Bill Poletti

Committee Members absent – None

Other Aldermen and Elected Officials in attendance – Mayor Mark Kupsy, Alderpersons Brenda Wagner, James Winkeler, Derrick King, Josh Frawley – tele/conference

Staff in attendance - City Attorney Andrew Hoerner, Human Resources Associate Director Becky Thompson, IT Associate Director Chris Elliott, Police Chief Steve Johnson, Public Works Director John Harty, Finance Director Gina Rader

Recorder – Dena Wylder

Public Participation

None

Approval of Minutes, April 9, 2025

A motion to approve the minutes was made by Alderpersons LeFlore and Menn. Alderman Peck then made a motion to amend the minutes to correct the date under “Approval of Minutes” from February 12, 2025, to March 12, 2025, with the same correction to be made within the body of the paragraph. The motion to amend was seconded by Alderman LeFlore. A roll call vote to amend the minutes with Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried. A roll call vote to approve the minutes as amended with Alderpersons Menn, LeFlore, Brumfield, Peck and Poletti all voting yes.

Personnel Committee

Alderson Barb Brumfield, Chairman

We have two contracts to discuss and have asked Police Chief Steve Johnson to come forward.

FOP Officers Contract

Chief Johnson presented the FOP Officers Contract, noting that the Illinois Safety Act now holds individual officers responsible for maintaining their training certifications. The new four-year contract includes annual raises, as well as changes to training pay, shift differentials, and comp time. Officers

may now choose straight-time pay for training days with adjustments to training pay and shift differentials, and retention of all City management rights, including shift assignments. These updates are intended to improve competitiveness with surrounding departments. A motion to forward the FOP Officers Contract to City Council for approval was made by Chairman Poletti and seconded by Alderman LeFlore. A roll call vote passed with Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

FOP Sergeants Contract

The FOP Sergeants Contract followed the same wage increases. Key provisions include optional overtime for staffing shortages (with City Administrator pre-approval), an updated bereavement leave policy to align with officers, rejection of a proposed 25-year longevity step to manage budget constraints, retention of City management rights, and updated language for compliance with state law. A motion to forward the FOP Sergeants Contract to City Council for approval was made by Chairman Poletti and seconded by Alderman LeFlore. A roll call vote passed with Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

Finance Committee

Aldersperson Pat Peck, Chairman

BILL LIST

The Bill List was presented with no questions or comments. Mayor Kupsky had a discussion with the new Alderman about the process of the bills. Alderman Peck recommended that any questions regarding the bill list be directed to Finance Director Gina Rader in advance of the meeting. A motion to forward the Bill List to City Council with a recommendation for approval in the amount of \$2,509,896.24 was made by Alderman Brumfield and seconded by Alderman Menn. A roll call vote passed with Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

Lease Agreement with JUSTFOIA for the Freedom of Information Act Management Software – Proposed Resolution

Chris Elliot provided background on the City's current FOIA process, which requires residents to print, scan, and submit a PDF form. To modernize and streamline the process, he proposed a contract with JustFOIA, a fully digital platform allowing requests to be submitted directly through the City's website. Features include automatic initiation of legal response deadlines, notifications to the City Clerk's office, an audit trail for legal compliance, automatic redaction of documents, and unlimited user access and departmental upload functionality. A motion to approve the \$13,091 lease agreement with JustFOIA and forward the resolution to City Council was made by Alderman Menn and seconded by Alderman LeFlore. A roll call vote passed Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

Lease Agreement with Direct Access Dark Fiber Internet Connection and Service-Proposed Resolution

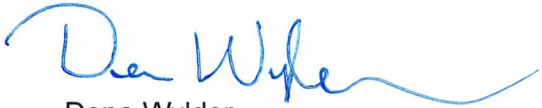
The City proposed entering into an agreement with BlueBird Network to establish a dedicated dark fiber internet line serving only the City of Fairview Heights. Key features include a buried fiber line to protect against service disruption; a direct connection to the Police Department, separate from City Hall; improved internet speeds at the Rec Center; current monthly service (\$500 for 100 Mbps) will be upgraded to significantly higher speeds for only \$150 more per month; service includes performance guarantees and credit if speeds are not met; and a direct connection to a secure backup system at

BlueBird's Springfield, MO data center. A motion to forward the Direct Access Dark Fiber Internet Connection and Service Resolution to City Council with a recommendation to approve was made by Alderman Bill Poletti and seconded by Alderman Frank Menn. A roll call vote passed Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

Adjournment

A motion to adjourn the Administration Committee Meeting was made at 8:17 p.m. by Alderpersons Poletti and seconded by Peck. A roll call vote passed Alderpersons Menn, LeFlore, Brumfield, Peck, and Poletti all voting yes. Motion carried.

Submitted By:



Dena Wylder

Recorder