

**THE CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE MINUTES**

October 15, 2025 – 7:31 p.m.

Council Chambers, Fairview Heights City Hall, Fairview Heights, Illinois

Committee Members in attendance – Alderpersons Frank Menn, Barb Brumfield-teleconf, Pat Peck

Committee Members absent - Anthony LeFlore, Bill Poletti

Other Aldermen and Elected Officials in attendance – Mayor Mark Kupsky, Alderpersons Brenda Wagner, Derrick King, Jimmy Winkeler, Josh Frawley

Staff in attendance - City Attorney Andrew Hoerner, Finance Director Gina Rader, Public Works Director John Harty, Chief of Police Steve Johnson

Recorder – Dena Wylder

Public Participation – None

Approval of Minutes – September 16, 2025 – Motion and second to approve the minutes were made by Alderpersons Menn/Peck. Roll Call: Menn – Yes; LeFlore – Absent; Brumfield – Yes; Peck – Yes; Poletti – Absent. Motion carried.

Personnel Committee

Alderperson Barb Brumfield, Chairman – No items for Personnel.

Finance Committee

Alderperson Pat Peck, Chairman

Bill List

Alderperson Pat Peck presented the Bill List with the following corrections: on page 12, under “Supplies,” it lists Providence Bank and Amazon with no description; it should read “Office Supplies.” Alderperson Peck stated that the change does not affect the total. The Mayor indicated that Administrative will make the change. Alderperson Peck entertained a motion, which was made by Alderperson Brumfield to send to City Council, with a recommendation of approval, the Bill List in the amount of \$2,693,911.37, and seconded by Alderperson Menn. Roll Call: Menn – Yes; LeFlore – Absent; Brumfield – Yes; Peck – Yes; Poletti – Absent. Motion carried.

2026 IML Risk Management Insurance Renewal

The Mayor indicated that every year we receive the renewal for our workers’ compensation and risk management. The city moved to IML a few years ago, and it has served us very well—70% of communities are now being served by IML Risk Management Association, which is the arm of the IML. The renewal quote for the annual premium is \$578,137, and if paid early, the amount is reduced to \$572,370.63, which is almost a quarter million less than what we used to spend before moving to RMA.

A motion to approve was made by Alderperson Menn and seconded by Alderperson Brumfield.
Roll Call: Menn – Yes; LeFlore – Absent; Brumfield – Yes; Peck – Yes; Poletti – Absent.
Motion carried.

Fairview Heights – Parameters New Money Ordinance for the REC Center Expansion and Pleasant Ridge Park

The Mayor indicated this ordinance is for bonds. Each year, the city can borrow up to \$10 million. It is our intent to sell the bonds this year, keeping our options open next year in case additional borrowing is needed. Gina is working with the brokerage firm. Another agency that purchases bonds reached out a few months ago, expressing interest in buying all of the bonds, which would make the process easier and more favorable for the city.

We are requesting approval to go out for up to \$8.25 million in bonds to cover a portion of the cost for the REC Center expansion and Pleasant Ridge Park. The remaining costs will be covered by funds already available in reserves, which was the plan from the beginning. We will use as much liquid cash as possible, as our auditors advised that only a certain amount should be kept on hand. Some of this funding came from ARPA funds, and approximately \$1 million was reimbursed from Pleasant Ridge Road.

Gina has already met with bond counsel, and the attorney has reviewed all documents. The bond sale must close before the end of the year.

Alderperson Peck indicated a correction is needed in the first paragraph of the minutes where October 7 is referenced. The correct meeting date should be October 21, 2025, and all mentions should be updated accordingly.

Alderperson Peck also noted that the sentence “no council member was not permitted to attend the meeting by audio conference” should be removed, as there will be times when attendance by video conference is limited to three members. The Mayor confirmed the sentence will be removed, and Gina will verify with bond counsel that striking the sentence poses no issue.

The last correction involves the Certification Ordinance, which states that meetings must be posted 96 hours in advance. The correct requirement is 48 hours, and this will be corrected. A revised copy will be provided to the Council, and Gina will ensure distribution.

A motion to approve the ordinance with the noted corrections and provide a corrected copy to the Council was made by Alderperson Menn and seconded by Alderperson Brumfield. Roll Call: Menn – Yes; LeFlore – Absent; Brumfield – Yes; Peck – Yes; Poletti – Absent.
Motion carried.

Adjournment

A motion to adjourn the Administration Committee meeting was made by Alderperson Peck and seconded by Alderperson Brumfield. The meeting adjourned at 7:43 p.m.

Submitted by:


Dena Wylder
Recorder