THE CITY OF FAIRVIEW HEIGHTS

OPERATIONS COMMITTEE MEETING MINUTES
Wednesday, August 12, 7:00 p.m.
Council Chambers
Fairview Heights City Hall
Fairview Heights, Illinois

Committee Members in attendance – Alderpersons Josh Frawley, Jimmy Winkeler, Brenda Wagner, Pat Peck, Bill Poletti

Committee Members absent – None

Other Alderpersons and Elected Officials in attendance – Mayor Mark Kupsky, Alderpersons Frank Menn, Anthony LeFlore, Barb Brumfield, Jeff Harris, Derrick King

Staff in attendance – City Attorney Andrew Hoerner, Finance Director Gina Rader, Associate Director of Human Resources Becky Thompson, IT User Support and Systems Manager Zach Bartley – tele/conference, Police Lieutenant Dave Kitley, Public Works Director John Harty

Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, July 21, 2026

Motion and second to approve minutes were made by Alderpersons Wagner/Poletti. Roll call vote: Alderpersons Frawley – yes, Winkeler - yes, Wagner – yes, Peck - abstained, Poletti – yes. Motion carried.

Law Enforcement Committee

Alderperson Josh Frawley, Chairman

The Mayor stated that, going forward, there will be a change to the Chief's Report regarding Code Enforcement. The Police Chief will electronically forward the Code Enforcement information to the Council once a month with a printed copy available in the Alderperson's Office. It was determined that over a thousand pages were being printed to provide this information. He stated that Council has access to mygov for information regarding each ward and if you do not have access to mygov, contact him. The Mayor stated if a Council member would like a printed copy, to contact the Mayor's secretary. Council was agreeable to this change. Alderperson Poletti questioned if this is not being currently distributed electronically. The Mayor replied it is electronically in the Agenda packet, and also is being printed with the Agenda packet for distribution to Council members. Alderperson Peck questioned if the Summary will be in the electronic version to which the Mayor replied that, as discussed with the

Police Chief, the Summary will be included in his Report. Alderperson Harris questioned mygov to which the Mayor replied this is a tool utilized to track code enforcement activities. Alderpersons have access to report an issue in their ward by opening a ticket and completing the information in the system which keeps a trail of the issue.

STATE OF THE DEPARTMENT REPORT/CODE ENFORCEMENT REPORT AND ACTIVITIES

The Chief presented his written report to the elected officials for their review to which there were no questions or comments.

The Mayor relayed that Council members should have received information from the Police Chief regarding yesterday's incident and will be updated on the progress.

Public Works Committee
Alderperson Bill Poletti, Chairman

OIL AND CHIP PROJECT, MOODY PARK BID RESULTS

The Public Works Director discussed the oil and chip program for this year. The roads in Moody Park are in need of a new surface. One bid was received; this contractor has provided the City with oil and chipping for the past three years.

Motion and second to forward a Resolution to City Council, with the recommendation of approval, the proposal from DMS Contracting, Inc., Mascoutah, Illinois for $45,477.00 for the Fairview Heights Oil and Chip Program – Moody Park by Alderpersons Peck/Winkeler. Roll call vote showed Alderpersons Frawley - yes, Winkeler – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

ASPHALT OVERLAY BID RESULTS

The Public Works Director stated that bids were received for this year's asphalt overlay program. The three streets to be milled and overlayed are Fairview Drive, Weinel Drive and Chateau Drive. Five bids were received with Rooters Asphalt, Beckemeyer, Illinois, being the low bidder with $338,115.77. Rooters has worked for the City previously, and the Director recommended them for the job.

Motion and second to forward a Resolution to City Council, with the recommendation of approval, the contract with Rooters Asphalt, Beckemeyer, Illinois for the Fairview Heights Asphalt Resurfacing Program – FY27 for the sum of $338,115.77 by Alderpersons Peck/Frawley. Roll call vote showed Alderpersons Frawley - yes, Winkeler – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

CITY COUNCIL CHAMBERS RENOVATION BID RESULTS

Five bids were received for the City Council Chamber Renovation project. WWCS, Inc., Cottage Hills, Illinois was the low bidder at $176,151.00. The Director relayed that the City's architect previously worked with WWCS and believes this is a good company and bid. The Mayor stated that the bids came in less than anticipated. The Director stated that, barring any large change order, the DCEO grant should cover the renovation and architect's fee. The

Mayor stated that the Council will be updated on the progress of the project, and once the contract is approved by Council, the Director will be working with the contractor to set a start date. The Mayor stated it is believed the project will start the beginning of October or late September, and will keep everyone informed as to where the meetings will be relocated. Most meetings will be held in the Library basement, however, a few meetings will be held in the Recreation Room.

Alderperson Peck asked for the total amount of the grant which the Director replied $250,000.00. The Mayor stated that other money was budgeted for AV equipment and furniture.

Motion and second to forward a Resolution to City Council, with the recommendation of approval, the contract with WWCS, Inc., Cottage Hills, Illinois for the Fairview Heights Council Chambers Renovation Project for the sum of $176,151.00 by Alderpersons Wagner/Frawley. Roll call vote showed Alderpersons Frawley - yes, Winkeler – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

DIRECTOR'S REPORT/PROJECT UPDATES

The Director presented his written report to the elected officials for their review to which there were no questions or comments.

A motion and second was made to adjourn the Operations Meeting by Alderpersons Poletti/Winkeler. All were in favor and the motion carried.

Adjournment 7:12 p.m.

Submitted By:

Jill Huffman

Recorder